

## 【Terms and Conditions of Translation Service】

### (1) Delivery

Hikari JS will deliver the translation by email. Please make sure that Hikari JS's email address (translation@hikari-js.com) is set up so that you can receive it.

### (2) How to use the translation service

1. Request a reservation using the application form on Hikari JS's website.
2. Receive a confirmation email from Hikari JS.
3. Attach the file to that email and reply to it.
4. All documents must be legible. The format of Microsoft Office Word, PDF, scanned images, or photographs are preferred.
5. Hikari JS will email you to notify of a delivery date. The delivery date depends on the number of words and contents.

#### 《 Standard of a delivery date 》

~ 400 words	in 3 days
400 ~ 800 word	in 4 days
800 ~ 1200 words	in 5 days
1200 words~	to be discussed

### (3) Price

## Japanese → other language / Other languages → Japanese

10 en / character (member), 13 yen / character (non-member)

- Hikari JS will email you the invoice after translation is done. Please make a payment to the following account within 7 days. If the payment is late, you will be charged to pay penalty of 5%.

### (4) Payment methods

- (A) PayPal
- (B) Bank Transfer
- (C) Credit Cards

### (5) Termination of Contract

- Hikari JS may terminate the contract with you if you make any inappropriate comments or actions, such as blackmail, sexual harassment, or verbal abuse of Hikari JS's employees.
- You are still responsible for the payment of the service you used even after losing the membership..

### (6) Others

- Please contact Hikari JS to ask any questions or concerns using the Member Inquiry Form on the website.